

Dear Hiring Manager,

Over 20 years within the Automotive Industry has given me the expertise required to provide solid, technical, and decisive leadership. I present a versatile background that has provided me with insight and hands on experience in fixed operations, departmental processes, business development, service retention, and marketing. Time and time again I have demonstrated the ability to facilitate change, impact positively on the bottom line, grow revenues and solidify relationships within the dealership and outside vendors as well.

I would appreciate the opportunity to discuss your needs, elaborate on the highlights presented on my attached resume, and how my background can be of value to your immediate and long-term needs. Feel free to contact me at your convenience with further questions you may have.

Thank you in advance for your consideration. I look forward to discussing what could be a mutually beneficial professional relationship.

Sincerely,  
David Pinheiro